



*Alview-Dairyland
Union School District*

*Bass Lake Joint
Union School District*

*Chawanakee Unified
School District*

*Chowchilla
Elementary
School District*

*Chowchilla Union
High School District*

*Golden Valley
Unified School
District*

*Madera County
Board of Education*

*Madera Unified
School District*

*Raymond-Knowles
Union Elementary
School District*

*Yosemite Unified
School District*

*State Center
Community College
District*

*1105 S. Madera Avenue
Madera, CA 93637*

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**Madera County School Boards Association
Executive Committee Meeting and
Budget and Finance Committee Meeting**

Thursday, April 4, 2024, at 11:00 a.m.
Madera County Superintendent of Schools
1105 S. Madera Ave., Room 2C
Madera, CA 93637

Agenda

- 1.0 Opening Remarks
- 2.0 Consideration of Minutes
 - 2.1 Executive Committee, February 28, 2024
- 3.0 Adoption of Agenda
- 4.0 Treasurer's Report
 - 4.1 Financial Report
 - 4.2 Development of 2024-2025 Budget
 - 4.3 2024-2025 Annual Dues
 - 4.4 Consideration of 2024-2025 Budget **(Action)**
- 5.0 Information Items
 - 5.1 Next Meeting: August 28, 2024 (Tentative)
Liberty High School, Golden Valley Unified School District
LEAF Building Tour Available
 - 5.2 Program: Artificial Intelligence
- 6.0 Adjournment



UNADOPTED

**Madera County School Boards Association
Executive Committee Meeting**

February 28, 2024

Matilda Torres High School
16645 Rd. 26
Madera, CA 93638

*Alview-Dairyland
Union School District*

*Bass Lake Joint
Union School District*

*Chawanakee Unified
School District*

*Chowchilla
Elementary
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Present: Barbara Bigelow, Ronda Clarke, Tom Fry, Conrad Gaunt, Marc Gilchrist, Shelley Johnson, Ruben Mendoza, Destiny Rodriguez, Lucy Salazar, Steve High, Dr. Cecilia A. Massetti, Executive Secretary

Absent: Shelley Deniz, Charlene Espinola

Also Present: Jennifer Pascale

1.0 Opening Remarks

President Mendoza called the meeting to order at 6:10 p.m. Self-introductions were made.

2.0 Consideration of Executive Committee Minutes, 8/23/23

Barbara Bigelow moved to approve the minutes of the August 23, 2023, Executive Committee meeting, seconded by Conrad Gaunt and carried by unanimous vote.

Ayes: Bigelow, Clarke, Fry, Gaunt, Gilchrist, Johnson, Mendoza, Rodriguez, Salazar, High

Noes: None

Abstain: None

Absent: Deniz, Espinola

3.0 Adoption of Agenda

Barbara Bigelow moved to adopt the agenda as presented, seconded by Tom Fry and carried by unanimous vote.

Ayes: Bigelow, Clarke, Fry, Gaunt, Gilchrist, Johnson, Mendoza, Rodriguez, Salazar, High

Noes: None

Abstain: None

Absent: Deniz, Espinola

4.0 Treasurer's Reports

4.1 Financial Report

Treasurer Deniz was not in attendance. Dr. Massetti presented the financial report. Income as of August 2023 was \$3,860.00. Expenses for the speaker honorarium, postage, and the catering for the August meeting were \$1,080.37. Leaving a balance of \$25,197.39.

4.2 Scholarship Fund

Dr. Massetti reported there was a remaining balance in the scholarship fund of \$116.00 in 2022-2023. Students had until December to claim their scholarships. Multiple attempts were made to obtain proof of enrollment before the deadline. There were four \$100 unclaimed scholarships in 2023. The combined remaining balance and unclaimed scholarships equal \$516.00. That amount added to the donations raised in the 2022-2023 fiscal year of \$1,168.00 leave an available balance of \$1,684.00 for June 2024 scholarships. Funds raised in the 2023-2024 year for the June 2025 scholarship are \$765.00 without the evenings fund raiser proceeds being added.

Mr. High asked if the scholarship amount can be raised since there were some unclaimed scholarships last year. Dr. Massetti explained that the Student Recognition Committee decides what will be given. President Mendoza thanked everyone who donated.

Conrad Gaunt moved to accept the Financial and Scholarship Fund Reports as presented, seconded by Ronda Clarke and carried by unanimous vote.

Ayes: Bigelow, Clarke, Fry, Gaunt, Gilchrist, Johnson, Mendoza, Rodriguez,
Salazar, High

Noes: None

Abstain: None

Absent: Deniz, Espinola

5.0 Action/Discussion Items

5.1 School Board Membership Development

Dr. Massetti reviewed the School Board Membership Development application and the sponsorships given since 2004-2005. Two applications were submitted and she recommended paying them both since one had not been claimed in the last two years. Both districts must submit receipts for payment.

Shelley Johnson moved to approve Board Membership Development Scholarships for Alview-Dairyland in the amount of \$2,000 and for Bass Lake in the amount of \$450, seconded by Barbara Bigelow and carried by unanimous vote.

Ayes: Bigelow, Clarke, Fry, Gaunt, Gilchrist, Johnson, Mendoza, Rodriguez,
Salazar, High

Noes: None

Abstain: None

Absent: Deniz, Espinola

5.2 Student Recognition Committee, Volunteers and Screening Date

Dr. Massetti asked for volunteers to serve on the Student Recognition Committee. Shelley Johnson, Destiny Rodriguez, Conrad Gaunt, Ronda Clarke, Tom Fry, and Ruben Mendoza volunteered. A survey will be sent to the group to determine a date.

5.3 CVEC Luncheon, April 11 at MCSOS Conference Center

Dr. Massetti announced the CVEC will hold its annual luncheon on April 11th. Invitations will be sent soon.

5.4 Date for Budget and Finance Committee Meeting

The group asked if Shelley Deniz could sit on this committee. Ronda Clarke and Steve High volunteered to serve on the committee. A survey will be sent to determine a date.

5.5 Date and Location of Next MCSBA Meeting

Shelley Johnson offered to have Golden Valley host the meeting at the new LEAF building at Liberty High School. The tentative date is August 28, 2024.

5.6 Program

The group agreed to a presentation on artificial intelligence (AI).

6.0 Other Items

6.1 Logo

To update the MCSBA website, a request for new Success Stories was sent to districts. Four success stories have been submitted from Madera Unified. A request was made to add a historical tab to the website to store old stories.

Dr. Massetti asked if the group would be interested in revamping the MCSBA logo and promotion items. She informed them that Merced County Office of Education has a graphics department and MCSBA could hire them for these tasks. Ms. Salazar suggested having one of the high schools do the graphics. The group talked about hiring a professional versus having students complete the task. For the sake of time and having print ready documents soon, the group agreed to hiring Merced, COE.

Barbara Bigelow moved to hire Merced County Office of Education to redesign the MCSBA logo and promotion items with a "not to exceed amount" of \$5,000, seconded by Shelley Johnson and carried by unanimous vote.

Ayes: Bigelow, Clarke, Fry, Gaunt, Gilchrist, Johnson, Mendoza, Rodriguez,
Salazar, High

Noes: None

Abstain: None

Absent: Deniz, Espinola

Mrs. Bigelow stated she is serving as the MCSBA delegate. She has been appointed to the Legislative Committee at the CSBA Office in Sacramento. The committee was given an

opportunity to review bills related to education and, “approve, disapprove, support, or dis-support” the bills.

7.0 Adjournment

Barbara Bigelow moved to adjourn the meeting, seconded by Shelley Johnson and carried by unanimous vote.

Ayes: Bigelow, Clarke, Fry, Gaunt, Gilchrist, Johnson, Mendoza, Rodriguez,
Salazar, High

Noes: None

Abstain: None

Absent: Deniz, Espinola

The meeting adjourned at 6:40 p.m.

Respectfully submitted,

Cecilia A. Massetti, Ed.D.
Executive Secretary

Madera County School Boards Association

Financial Report

March 25, 2024

I N C O M E

ITEM	YEAR TO DATE (YTD) 2023-2024
Beginning Balance as of August 7, 2023:	\$ 22,417.76
Dues:	
Alview-Dairyland (6)	\$ -
Bass Lake (6)	360.00
Chawanakee Unified (6)	-
Chowchilla Elem (6)	360.00
Chowchilla High (6)	360.00
Golden Valley USD (6)	360.00
Madera Unified (8)	480.00
Madera County Board (8)	480.00
Raymond-Knowles (6)	360.00
Yosemite Unified (6)	360.00
SCCCD-Madera (8)	480.00
Total Dues	\$ 3,600.00
Guest Dinners/No show \$20	360.00
Guest Dinners/No show (outstanding)	
Publication/Marketing	
TOTAL INCOME:	\$ 3,960.00

EXPENSES

ITEM	YEAR TO DATE (YTD) 2023-2024
Fall Meetings	\$ 920.00
Winter Meetings	-
Spring Meetings	-
Summer Meetings	-
CVEC Meeting	-
Workshop	-
Meeting Expenses/Postage	59.62
Awards	-
Board Member Development	2,000.00
Personal (eg. Condolences, etc.)	-
Publication/Marketing/Speaker Honorarium	181.79
TOTAL EXPENSES:	\$ 3,161.41
Beginning Balance:	\$ 22,417.76
Income:	3,960.00
Expenses:	(3,161.41)
Ending Balance as of March 25, 2024:	\$ 23,216.35



MADERA COUNTY SCHOOL BOARDS ASSOCIATION
1105 South Madera Avenue - Madera, California 93637

TREASURER'S REPORT
March 25, 2024

Balance Forward from February 13, 2024: \$ 25,197.39

Income:	Inv#	Description	
Cathie Bustos		MCSBA Dinner Meeting Guest Meal	20.00
Stephen Reid		MCSBA Dinner Meeting Guest Meal	20.00
Kathy Spate		MCSBA Dinner Meeting Guest Meal	20.00
State Center Community College		MCSBA Dinner Meeting - No Show Fee	20.00
Shelley Deniz		MCSBA Dinner Meeting - No Show Fee	20.00
Total Income:			\$ 100.00

Expenses:	Description	
Cecilia A. Massetti	Speaker Honorarium February Meeting Reimbursement	59.94
Alview-Dairyland	Board Member Conference Fee Reimbursement	2,000.00
Postage	February 2024 Postage	21.10
Total Expenses:		\$ 2,081.04

Available Balance as of March 25, 2024: \$ 23,216.35

**Madera County School Boards Association
Budget Worksheet 2024-2025**

I N C O M E	
	PROPOSED I N C O M E 2024-2025
I T E M	
Estimated Beginning Balance: \$ 23,216.35	
Dues:	
Alview-Dairyland (6)	\$ 360.00
Bass Lake (6)	360.00
Chawanakee Unified (6)	360.00
Chowchilla Elem (6)	360.00
Chowchilla High (6)	360.00
Golden Valley USD (6)	360.00
Madera Unified (8)	480.00
Madera County Board (8)	480.00
Raymond-Knowles (6)	360.00
Yosemite Unified (6)	360.00
SCCCD-Madera (8)	480.00
Total Dues	\$ 4,320.00
Guest Dinners/No show \$20	-
Guest Dinners/No show (outstanding)	-
Publication/Marketing	-
TOTAL INCOME: \$ 4,320.00	

E X P E N S E S	
	PROPOSED E X P E N S E S 2024-2025
I T E M	
Fall Meetings	\$ 900.00
Winter Meetings	900.00
Spring Meetings	900.00
Summer Meetings	-
CVEC Meeting	500.00
Workshop	1,500.00
Meeting Expenses/Postage	200.00
Awards	500.00
Board Member Development	2,000.00
Personal (eg. Condolences, etc.)	100.00
Publication/Marketing/Speaker Honorarium	500.00
TOTAL EXPENSES: \$ 8,000.00	

Beginning Balance:	\$ 23,216.35
Income:	4,320.00
Expenses:	(8,000.00)
Estimated Ending Balance:	\$ 19,536.35

MCSBA Scholarship Fund			
2023-2024		2024-2025	
Scholarships to Award June 2024:	\$ 1,684.00	Available for Scholarships Next Year June 2025:	\$ 1,301.00
Total:	\$ 1,684.00	Total:	\$ 1,301.00