



*Alview-Dairyland
Union School District*

*Bass Lake Joint
Union School District*

*Chawanakee Unified
School District*

*Chowchilla
Elementary
School District*

*Chowchilla Union
High School District*

*Golden Valley
Unified School
District*

*Madera County
Board of Education*

*Madera Unified
School District*

*Raymond-Knowles
Union Elementary
School District*

*Yosemite Unified
School District*

*State Center
Community College
District*

*1105 S. Madera Avenue
Madera, CA 93637*

*Voice: (559) 662-6274
Fax: (559) 673-5569
E-mail:
cmassetti@mcsos.org*

**Madera County School Boards Association
Executive Committee Meeting**

**Wednesday, February 28, 2024, 6:00 p.m.
Matilda Torres High School
16645 Rd. 26
Madera, CA 93638**

Agenda

- | | | |
|-----|--|------------|
| 1.0 | Opening Remarks | [Mendoza] |
| 2.0 | Consideration of Executive Committee Minutes, 8/23/23 | [Mendoza] |
| 3.0 | Adoption of Agenda | [Mendoza] |
| 4.0 | Treasurer's Reports | [Deniz] |
| 4.1 | Financial Report | |
| 4.2 | Scholarship Fund | [Massetti] |
| 5.0 | Action/Discussion Items | [Massetti] |
| 5.1 | School Board Membership Development | |
| 5.2 | Student Recognition Committee, Volunteers and Screening Date | |
| 5.3 | CVEC Luncheon, April 11 at MCSOS Conference Center | |
| 5.4 | Date for Budget and Finance Committee Meeting | |
| 5.5 | Date and Location of Next MCSBA Meeting | |
| 5.6 | Program | |
| 6.0 | Other Items | |
| 6.1 | Logo | [Massetti] |
| 7.0 | Adjournment | [Mendoza] |



UNADOPTED

**Madera County School Boards Association
Executive Committee Meeting**

August 23, 2023

Rivergold Elementary
31800 Rd. 400
Coarsegold, CA 93614

*Alview-Dairyland
Union School
District*

*Bass Lake Joint
Union School
District*

*Chawanakee
Unified School
District*

*Chowchilla
Elementary
School District*

*Chowchilla Union
High School
District*

*Golden Valley
Unified School
District*

*Madera County
Board of Education*

*Madera Unified
School District*

*Raymond-Knowles
Union Elementary
School District*

*Yosemite Unified
School District*

*State Center
Community College
District*

Present: Barbara Bigelow, Ronda Clarke, Shelley Deniz, Tom Fry, Conrad Gaunt, Shelley Johnson, Bernie McGoldrick, Ruben Mendoza, Dr. Cecilia A. Massetti, Executive Secretary

Absent: Denise Cudd, Charlene Espinola, Teresa Miller-Young, Elisabeth Parish, Destiny Rodriguez, Lucy Salazar

Also Present: Jennifer Pascale

1.0 Opening Remarks

President Mendoza called the meeting to order at 6:10 p.m. Self-introductions were made.

2.0 Consideration of Minutes

2.1 Executive Committee, March 1, 2023

2.2 Executive Committee Meeting and Budget and Finance Committee Meeting, April 5, 2023

2.3 Student Recognition Sub-Committee Meeting, April 5, 2023

Shelley Deniz moved to approve the minutes of the Executive Committee, March 1, 2023, the Executive Committee Meeting and Budget and Finance Committee Meeting, April 5, 2023, and the Student Recognition Sub-Committee Meeting, April 5, 2023, seconded by Conrad Gaunt and carried by unanimous vote.

Ayes: Bigelow, Clarke, Deniz, Fry, Gaunt, Johnson, McGoldrick, Mendoza

Noes: None

Abstain: None

Absent: Cudd, Espinola, Miller-Young, Parish, Rodriguez, Salazar

3.0 Adoption of Agenda

Barbara Bigelow moved to adopt the agenda as presented, seconded by Bernie McGoldrick and carried by unanimous vote.

Ayes: Bigelow, Clarke, Deniz, Fry, Gaunt, Johnson, McGoldrick, Mendoza

Noes: None
Abstain: None
Absent: Cudd, Espinola, Miller-Young, Parish, Rodriguez, Salazar

4.0 Treasurer's Reports

4.1 Treasurer's Report (June 30, 2023)

4.2 Financial Report (June 30, 2023)

4.3 Treasurer's Report (August 7, 2023)

4.4 Financial Report (August 7, 2023)

4.5 Treasurer's Report Scholarship Fund & Summary

Treasurer Deniz reviewed the Treasurer's Report dated June 30, 2023. The beginning balance was \$20,466.56. Income was \$2,580.00 and expenses were \$628.80. The available ending balance was \$22,417.76. She moved on to the Financial Report dated June 30, 2023. This report detailed where the income came from. \$4,320.00 was earned from annual dues and \$380.00 from guest and no-show dinners. Expenses included the Spring Meeting, the CVEC Meeting, postage, awards, and speaker honorariums. The Treasurer's Report and the Financial Report dated August 7, 2023, showed no activity for the 2023-2024 school year.

The Treasurer's Report for the scholarship fund showed income of \$100 submitted in June and \$100 submitted in July. A scholarship of \$100 was awarded to a Furman High School student. The scholarship summary shows available funds by year. In 2021-2022 the available funds were \$1941.00. Six scholarships were awarded at \$275 each for a total expense of \$1650.00 and a remaining balance of \$291.00. \$825.00 of the funds awarded for scholarships were not claimed. These funds were rolled over into the available balance for 2022-2023 for a total of \$1116.00. In June 2023, ten scholarships were awarded at \$100 each for a total of \$1,000.00, leaving a balance of \$116.00. Only one of those scholarships has been claimed. Students have until December 2023, to submit their verification forms. For now, the carry-over to the 2023-2024 scholarships is \$116.00. Donations raised in 2022-2023 to be used in June 2024 were \$1,168.00. The total available balance for June 2024 is \$1,284.00.

Shelley Johnson moved to approve the Treasurer's Report (June 30, 2023), the Financial Report (June 30, 2023), the Treasurer's Report (August 7, 2023), the Financial Report (August 7, 2023), and the Treasurer's Report – Scholarship Fund and Summary, seconded by Barbara Bigelow and carried by unanimous vote.

Ayes: Bigelow, Clarke, Deniz, Fry, Gaunt, Johnson, McGoldrick, Mendoza
Noes: None
Abstain: None
Absent: Cudd, Espinola, Miller-Young, Parish, Rodriguez, Salazar

5.0 Action/Discussion Items

5.1 Board Membership Development Scholarship Application

Dr. Massetti reviewed the Board Membership Development Scholarship Application program, explaining which districts qualify and the available scholarship amount. Forms

were distributed to Executive Committee members. Those who were not present, will receive them via inter-district mail as will the district superintendents. The application deadline is September 30, 2023. Applications will be considered by the Executive Committee at the Spring Meeting.

6.0 New Business

6.1 Date and Location of Next MCSBA Meeting

President Mendoza offered to host the Spring Meeting at Matilda Torres High School. Dates being considered are February 28 and March 6.

6.2 Program

Kevin Gordon with Capitol Advisors will be invited to present on the budget and provide legislative updates.

7.0 Other Items

None

8.0 Adjournment

Barbara Bigelow moved to adjourn the meeting, seconded by Shelley Deniz and carried by unanimous vote.

Ayes: Bigelow, Clarke, Deniz, Fry, Gaunt, Johnson, McGoldrick, Mendoza

Noes: None

Abstain: None

Absent: Cudd, Espinola, Miller-Young, Parish, Rodriguez, Salazar

The meeting adjourned at 6:37 p.m.

Respectfully submitted,

Cecilia A. Massetti, Ed.D.
Executive Secretary



MADERA COUNTY SCHOOL BOARDS ASSOCIATION
1105 South Madera Avenue - Madera, California 93637

TREASURER'S REPORT
February 13, 2024

Balance Forward from August 07, 2023: \$ 22,417.76

<u>Income:</u>	<u>Inv#</u>	<u>Description</u>	
		MCSBA 2023-24 Annual Dues	480.00
Madera County Board of Education	INV24-00058	MCSBA 2023-24 Annual Dues	360.00
Bass Lake Joint Unified School District	INV24-00060	MCSBA 2023-24 Annual Dues	360.00
Chowchilla Elementary School District	INV24-00061	MCSBA 2023-24 Annual Dues	360.00
Chowchilla Union High School District	INV24-00065	MCSBA 2023-24 Annual Dues	480.00
State Center Community College District (SCCCD)	INV24-00062	MCSBA 2023-24 Annual Dues	360.00
Golden Valley Unified School District	INV24-00064	MCSBA 2023-24 Annual Dues	360.00
Raymond Knowles Union School District	INV24-00066	MCSBA 2023-24 Annual Dues	360.00
Yosemite Unified School District	INV24-00063	MCSBA 2023-24 Annual Dues	480.00
Madera Unified School District		MCSBA Dinner Meeting No Show 8.23.2023	20.00
Stephen Reid		MCSBA Dinner Meeting Guest Meal 8.23.2023	40.00
Shelley Deni		MCSBA Dinner Meeting No Show 8.23.2023	20.00
Cathie Bustos	INV24-00079	MCSBA Dinner Meeting 8.23.2023-L. Gaunt	20.00
Chowchilla Elementary School District		MCSBA Dinner Meeting Guest Meal 8.23.2023	20.00
Steven High		MCSBA Dinner Meeting No Show 8.23.2023	20.00
Carlos Bustos		MCSBA Dinner Meeting No Show 8.23.2023	40.00
Sheila Perr	INV24-00076	MCSBA Dinner Meeting No Show 8.23.2023-D. Collins, J. Crader	40.00
Chowchilla Elementary School District	INV24-00076	MCSBA Dinner Meeting No Show 8.23.2023-K.Lasiter	20.00
Chowchilla Elementary School District	INV24-00077	MCSBA Dinner Meeting No Show 8.23.2023-D. Hegerle	20.00
Raymond Knowles Union School District			
Total Income:			<u>\$ 3,860.00</u>

<u>Expenses:</u>		<u>Description</u>	
Cecilia A. Massetti	PO24-00697	Sierra Nut House Reimb/Speaker Honorarium August Mtg.	121.85
Yosemite Unified School District		MCSBA Dinner Meeting 8.23.2023	920.00
Postage		July 2023 Postage	38.52
Total Expenses:			<u>\$ 1,080.37</u>

Available Balance as of February 13, 2024: \$ 25,197.39

**Madera County School Boards Association
Financial Report
February 13, 2024**

I N C O M E

	YEAR TO DATE (YTD) 2023-2024
ITEM	
Beginning Balance as of August 7, 2023:	\$ 22,417.76
Dues:	
Alview-Dairyland (6)	\$ -
Bass Lake (6)	360.00
Chawanakee Unified (6)	-
Chowchilla Elem (6)	360.00
Chowchilla High (6)	360.00
Golden Valley USD (6)	360.00
Madera Unified (8)	480.00
Madera County Board (8)	480.00
Raymond-Knowles (6)	360.00
Yosemite Unified (6)	360.00
SCCCD-Madera (8)	480.00
Total Dues	\$ 3,600.00
Guest Dinners/No show \$20	260.00
Guest Dinners/No show (outstanding)	-
Publication/Marketing	-
TOTAL INCOME:	\$ 3,860.00

EXPENSES

	YEAR TO DATE (YTD) 2023-2024
ITEM	
Fall Meetings	\$ 920.00
Winter Meetings	-
Spring Meetings	-
Summer Meetings	-
CVEC Meeting	-
Workshop	-
Meeting Expenses/Postage	38.52
Awards	-
Board Member Development	-
Personal (eg. Condolences, etc.)	-
Publication/Marketing/Speaker Honorarium	121.85
TOTAL EXPENSES:	\$ 1,080.37
Beginning Balance:	\$ 22,417.76
Income:	3,860.00
Expenses:	(1,080.37)
Ending Balance as of February 13, 2024:	\$ 25,197.39

**Madera County School Boards Association
Scholarship Summary
February 13, 2024**

2022-2023 Scholarships

Balance Available for Awards	\$	1,116.00
2023 June Scholarship Awards		
10 Scholarships @ \$100.00		(1,000.00)
Balance:	\$	116.00

2023 June Scholarship Awards	\$	1,000.00
6 Scholarships Claimed @ \$100.00		(600.00)
Unclaimed Scholarships (Students had until Dec 2023)	\$	400.00

2023-2024 Scholarships

Balance Available for Awards	\$	516.00
(\$116 + \$400 unclaimed scholarships = \$516)		
Donations Raised During 2022-2023 Fiscal Year	\$	1,168.00
Balance Available for June 2024 Scholarships		1,684.00

2024-2025 Scholarships

Donations and Fundraising During 2023-24	\$	765.00
(Funds Scholarships in June 2025)		



MADERA COUNTY SCHOOL BOARDS ASSOCIATION
1105 South Madera Avenue - Madera, California 93637

TREASURER'S REPORT - Scholarship Fund

February 13, 2024

Income:

July Income Received for Awards in June 2025:

Conrad Gaunt	Scholarship Donation - Conrad Gaunt	\$	50.00
Leslie Rogers	Scholarship Donation - Leslie Roger	\$	50.00
		Total Income Received in July:	\$ 100.00

August Income Received for Awards in June 2025

Conrad Gaunt	Scholarship Donation - Conrad Gaunt	\$	25.00
		Total Income Received in August:	\$ 25.00

September Income Received for Awards in June 2025

Rhonda Yohman	Scholarship Donation - Rhonda Yohman	\$	20.00
Cecilia A. Massetti	Scholarship Donation - Cecilia A. Massetti	\$	20.00
Fred Cogan	Scholarship Donation - Fred Cogan	\$	40.00
Shelly Johnson	Scholarship Donation - Shelly Johnson	\$	40.00
Ronda Clarke	Scholarship Donation - Ronda Clarke	\$	100.00
Various	Scholarship Donation - Various	\$	400.00
Steven High	Scholarship Donation - Steven High	\$	20.00
		Total Income Received in September	\$ 640.00

Total Income \$ 765.00

Expenses:

Description

Frank Jerik T. Santos	22/23 MCSBA Scholarship-Furman High School	\$	100.00
Adrienne Hall	22/23 MCSBA Scholarship-Chawanakee Academy	\$	100.00
Joel Barney	22/23 MCSBA Scholarship-Chowchilla High School	\$	100.00
Courtney Curry	22/23 MCSBA Scholarship-Glacier High School	\$	100.00
Desiree Barajas	22/23 MCSBA Scholarship-Madera Community College	\$	100.00
Joshua Marchan	22/23 MCSBA Scholarship-Madera High School	\$	100.00
		Total Expenses:	\$ 600.00



*Alview-Dairyland
Union School District*

August 23, 2023

*Bass Lake Joint
Union School District*

TO: MCSBA Executive Committee

*Chawanakee Unified
School District*

CC: District Superintendents

*Chowchilla
Elementary
School District*

FROM: Ruben Mendoza
MCSBA President

RE: **Application for Board Member Development**

*Chowchilla Union
High School District*

*Golden Valley
Unified School
District*

The following MCSBA criteria must be met for board members to be eligible for a "Board Member Development" scholarship. An individual member of the MCSBA who is from a direct service school district may submit a request to participate in board member development programs offered through CSBA, SSDA, or other academy type programs. The purpose of the request is to provide an opportunity to enhance the skills of the school board member in performance of his or her elected duties.

*Madera County
Board of Education*

*Madera Unified
School District*

Enclosed is a Scholarship Application for Board Member Development. Please share it with your board members and include it on the board agenda annually to remind eligible board members regarding access to these funds.

*Raymond-Knowles
Union Elementary
School District*

Should you have any questions, please call Jennifer Pascale at (559) 662-6274.

*Yosemite Unified
School District*

*State Center
Community College
District*

1105 S. Madera Avenue
Madera, CA 93637

Voice: (559) 662-6274
Fax: (559) 673-5569
E-mail:
cmassetti@mcsos.org



Board Member Development Scholarship Application Process

*Alview-Dairyland
Union School District*

*Bass Lake Joint
Union School District*

*Chawanakee Unified
School District*

*Chowchilla
Elementary
School District*

*Chowchilla Union
High School District*

*Golden Valley
Unified School
District*

*Madera County
Board of Education*

*Madera Unified
School District*

*Raymond-Knowles
Union Elementary
School District*

*Yosemite Unified
School District*

*State Center
Community College
District*

*1105 S. Madera Avenue
Madera, CA 93637*

*Voice: (559) 662-6274
Fax: (559) 673-5569
E-mail:
cmassetti@mcsos.org*

Eligibility

- Priority will be given to direct service school district(s) not having received the scholarship in the immediate past year. A Direct Service School District is defined as:

Elementary School District – with an ADA of less than 901 students

High School District – with an ADA of less than 301 students

Unified School District – with an ADA of less than 1,501 students

Direct Service School Districts in Madera County are as follows:

Alview-Dairyland Union School District

Bass Lake Joint Union Elementary School District

Chawanakee Unified School District

Raymond-Knowles Union Elementary School District

Yosemite Unified School District

- If more than one district meets the eligibility qualifications, selection will be drawn by lot.

Timeline for Submission of Application

All scholarship applications are due no later than **September 30** of the current school year. Board Members must complete the MCSBA scholarship application form.

Timeline for Submission of Expenses

To receive reimbursement, successful applicant shall submit expenses within 30 days of conclusion of the event.

Designation of an Alternate

If the person who applied for the scholarship is unable to attend, an alternate shall be selected. The alternate shall be from the same board as the applicant so that the information is available to the district.

Requirement

The applicant/district must be a member in good standing of a state organization. For example, district dues paid for CSBA, SSDA, etc.

The recipient of the scholarship is expected to report back to the individual's local board. This reinforces the purpose of the scholarship to provide professional development for the board members as a group.

Limited funds

There are limited funds for the scholarship program. When the funds are expended, no additional scholarships will be available for that year. If the funds allocated to the scholarship are not spent, the Executive Committee may discuss rolling them over into the next year or not as part of the annual budget development process.

Sponsorship for Board Member Development

2004-2005	Alview-Dairyland	\$600
	Yosemite UHSD	\$600
2005-2006	Alview Dairyland	\$600
2006-2007	Chawanakee Unified	\$600
2014-2015	Bass Lake	\$600
2015-2016	None	
2016-2017	Alview-Dairyland	\$600
2017-2018	Chawanakee USD	\$300
	Bass Lake	\$300
2018-2019	Alview-Dairyland	\$600
2019-2020	Alview-Dairyland	\$600
2020-2021	Alview-Dairyland	\$2,000
	(Conference was online at no cost. Scholarship not needed after all.)	
2021-2022	Alview-Dairyland	\$2,000
	(Receipts were not submitted. Scholarship was not paid.)	
2022-2023	No Applications Submitted	
2023-2024		

MADERA COUNTY SCHOOL BOARDS ASSOCIATION (MCSBA)
PROFESSIONAL DEVELOPMENT SCHOLARSHIP APPLICATION
FOR BOARD MEMBER DEVELOPMENT
(USE IN 2023-2024)

Scholarships may be given to direct service school district board members:

Direct Service School Districts: Alview-Dairyland Union School District
Bass Lake Joint Union Elementary School District
Chawanakee Unified School District
Raymond-Knowles Union Elementary School District
Yosemite Unified School District

District Bass Lake Joint Union Elementary
Board Member(s) Diane Flaherty

Workshop or Training CSBA Masters in Governance -
MIG Course 1: Foundations in Effective
Governance/Setting Direction 2/21/24 + 2/22/24 Virtual
Specify Needs: _____

Requested Amount: \$450⁰⁰ District Match: _____
(not to exceed \$2,000)
Steve R. High _____ 9/28/23
Board President Date of Submission

Please submit to Jennifer Pascale by September 30 of the current school year:
Madera County Superintendent of Schools
1105 South Madera Avenue
Madera, CA 93637

Suggestions (not limited):

- CSBA Masters in Governance
- SSDA Conference or Regional Meeting
- Local CSBA Workshops or Regional Meetings

NOTE: Receipts are required. The MCSOS travel policy criteria and forms will be used for reimbursement. To receive reimbursement, the successful applicant shall submit expenses within 30 days of conclusion of the event.

MCSBA Executive Committee Action:

- Approved as submitted
- Approved with modification as listed below
- Not approved at this time

**MADERA COUNTY SCHOOL BOARDS ASSOCIATION (MCSBA)
PROFESSIONAL DEVELOPMENT SCHOLARSHIP APPLICATION
FOR BOARD MEMBER DEVELOPMENT
(USE IN 2023-2024)**

Scholarships may be given to direct service school district board members:

Direct Service School Districts: Alview-Dairyland Union School District
 Bass Lake Joint Union Elementary School District
 Chawanakee Unified School District
 Raymond-Knowles Union Elementary School District
 Yosemite Unified School District

District Alview-Dairyland Union School
Board Member(s) Kelscy Bruecker, Tom Fry, Clay Haynes,
Trudie Nieuwkoop, Reis Soares
Workshop or Training Small School Boards Association

Specify Needs: Conference Fees

Requested Amount: \$2,000.⁰⁰ District Match: Remainder of Conf. Fees
(not to exceed \$2,000)

Kelscy Bruecker Date of Submission 9/12/23
Board President

Please submit to Jennifer Pascale by **September 30** of the current school year:
Madera County Superintendent of Schools
1105 South Madera Avenue
Madera, CA 93637

- Suggestions (not limited):
- CSBA Masters in Governance
 - SSDA Conference or Regional Meeting
 - Local CSBA Workshops or Regional Meetings

NOTE: Receipts are required. The MCSOS travel policy criteria and forms will be used for reimbursement. To receive reimbursement, the successful applicant shall submit expenses within 30 days of conclusion of the event.

- MCSBA Executive Committee Action:
- Approved as submitted
 - Approved with modification as listed below
 - Not approved at this time