UNADOPTED

Minutes of
Madera County Board of Education
February 11, 2020

Present: Cathie Bustos, Nancy Prosperi, Alfred Soares, Jr., Grant Sturm, Sara Wilkins, Dr. Cecilia A. Massetti, Executive Secretary

Absent: Bobby Thatcher, Joe Vived

Also Present: Kristen Anderson, Joe Casarez, Fred Cogan, Carrie Dennis, Julie DeWall, Alyssa Dorado, Jessica Drake, Mariela Gonzalez, Kelly Kline, Dennis Lingo, Valerie Nava, Valencia Padilla, Jennifer Pascale, Adrianna Pompa, Tricia Protzman, Laura Rodriguez, Rob Russell, Sandra Solis

1.0 Call to Order
President Sara Wilkins called the meeting to order at 3:30 p.m., followed by the flag salute.

2.0 Consideration of Minutes
2.1 Regular Meeting January 14, 2020
Alfred Soares, Jr., moved to approve the minutes of January 14, 2020, seconded by Cathie Bustos and carried by unanimous vote.

Ayes: Bustos, Prosperi, Soares, Jr., Sturm, Wilkins
Noes: None
Abstain: None
Absent: Thatcher, Vived

3.0 Adoption of Board Agenda
Alfred Soares, Jr., moved to adopt the agenda as presented, seconded by Nancy Prosperi and carried by unanimous vote.

Ayes: Bustos, Prosperi, Soares, Jr., Sturm, Wilkins
Noes: None
Abstain: None
Absent: Thatcher, Vived

4.0 Information
4.1 Public Comment
President Wilkins stated that this time is offered to members of the public wishing to address the Board on matters not listed on the agenda. Board members may listen to, but not discuss matters not on the agenda (G.C. 54954.2). No one came forward to address the Board.

4.2 Letters and Communications

4.2.1 Award of Excellence: Valerie Nava

Dr. Massetti introduced fourth grade, Reagan Elementary student, Valerie Nava. Miss Nava was named the State winner of the 2019-2020 *Imagine this…* Story Writing Contest, a program of the California Foundation for Agriculture in the Classroom. Her short story titled, *The Strawberry's Owner,* was selected from more than 1,000 stories submitted across the state. Valerie, her family, and her teacher will attend an awards ceremony at the State Capitol on Wednesday, March 18, 2020, where she will be honored. The Madera County Board of Education congratulated Valerie for this distinguished honor and recognized her outstanding writing skills with an Award of Excellence. Miss Nava read her story to the Board.

4.2.2 Special Recognition Awards

Dr. Massetti explained MCSOS changed financial systems from Everest to Escape. The individuals who were instrumental in the conversion were invited to the Board of Education meeting for recognition.

Mrs. Protzman added the decision to make the transition occurred two years ago. The conversion was completed countywide. The conversion took a great deal of preparation, knowledge of coding, as well as setting up budgets in the new accounting system and storing old data. The system went live on January 1, 2020, and the first payroll was January 31. Everything worked smoothly.

Mrs. Protzman stated that Julie DeWall, Valencia Padilla, and Carrie Dennis took lead roles in the conversion process. Each was presented with an Award of Excellence certificate and photographed with the Board.

4.3 Non-School Sources

Dr. Massetti reported and provided copies of the following:

- The MCSOS Conference Center will be a voting center. Rooms 1-4 will be used as a drop site and voting site.
- Madera South High School won the Academic Decathlon.
- The Madera Center opened a student food pantry where students may obtain free food with their associated student body ID card. The Center is very close to becoming its own college.
- Madera College President Angel Reyna was the keynote speaker at the Martin Luther King, Jr., Celebration and Speech Contest. James Glynn was the humanitarian award recipient.
- Dr. Ronald Moore passed away in January. He was a well-known educator and supporter of the Academic Decathlon.
- CVEC met on February 6th. The guest speaker was Lenny Mendonca, Chief Economic & Business Advisor to Governor Newsom and Director, Office of Business & Economic Development.

- The Annual CVEC dinner will be held April 23rd.
- Monday, February 24th is the ACSA Awards dinner. Dianna Marsh, Treasurer of the Mariposa-Madera Charter is the President's Award recipient.

4.4 Madera County School Boards Association Executive Committee Meeting Report

Mr. Sturm reported the next meeting will be held on February 26, 2020, at Wilson Elementary. Tricia Protzman and Kevin Gordon will be the guest speakers. Mr. Sturm encouraged Board Members to donate $20.00 to the scholarship fund.

4.5 Communications Committee Report

Mrs. Prosperi reported the next meeting will be held on March 4th. She will be unable to attend. Dr. Massetti will bring notes from the meeting.

4.6 Madera County Foundation Board Report

Mrs. Bustos stated there was nothing to report.

4.7 Member Report(s)

None

5.0 Information from the Superintendent and Staff

5.1 Financial Information

Dr. Massetti talked with Mr. Carney before he retired about different types of financial information that might be of interest to the Board. Together they created a calendar of items that may be of interest along with some required items.

- The Governor's Preliminary Budget (January)
- Countywide Expenses by District and Total (February)
- Second Interim MCSOS (March)
- Comparable Actual vs. Working Budget MCSOS Fund 1 and Charter Schools (April)
- Revision for the Governor's Budget (May)
- Budget LCAP Financial Data (June)
- State Budget Review (July)
- MCSOS General Fund and Charter Schools Actual vs. Working Budget Prior Year (August)
- MCSOS General Fund and Charter Schools Actual vs. Working Budget Prior Year (September)
- Countywide Revenue by District and Total (October)
- Countywide Expenses by District and Total (November)
- First Interim MCSOS P1 (December)

Ms. DeWall distributed and talked about Madera County's General Fund expenses compared to the budget as of January 31, 2020. She commented there is a trend. Most districts' expenses are at about 50% of their budgets, with the exception of Chawanakee, which has overspent in Capitol Outlay. This is not unusual when there is a building project. The district may be waiting for reimbursement from builders.

Ms. Prosperi asked if the reports provided were completed in Escape. Ms. DeWall explained she created the reports manually, but believes Escape has this type of reporting capability. Staff have not learned all of the types of reports that can be run in Escape.

Several Board Members commented that they preferred this type of report to those that have been provided in the past.

5.2 MCSOS Williams Quarterly Report
Dr. Massetti reported there were no violations reported this quarter.

6.0 Old Business
None

7.0 Closed Session
None

8.0 New Business
8.1 Consideration Issuance of Temporary County Certificates
Mrs. Protzman asked the Board to ratify the issuance of Temporary County Certificates (TCCs) from January 1-31, 2020. TCCs are issued in order to authorize the individual to work while the California Commission on Teacher Credentialing reviews his/her waiver request, emergency permit, initial and/or renewal credential application packet.

Nancy Prosperi moved to ratify the TCCs, seconded by Alfred Soares, Jr. and carried by unanimous vote.

Ayes: Bustos, Prosperi, Soares, Jr., Sturm, Wilkins
Noes: None
Abstain: None
Absent: Thatcher, Vived

8.2 Consideration Disposition of Surplus/Obsolete Equipment
Ms. DeWall provided the Board with a list of equipment declared obsolete. Items included computers, a Chromebase, laptops, a Ruckus antenna, monitors, a projector, a Promethean board, and a 2000 Ford Explorer.

Alfred Soares, Jr., moved to approve the list of surplus/obsolete equipment as submitted, seconded by Cathie Bustos and approved by unanimous vote.

Ayes: Bustos, Prosperi, Soares, Jr., Sturm, Wilkins
Noes: None
Abstain: None
Absent: Thatcher, Vived

8.3 Quarterly Report of Investments

Ms. DeWall reported all MCSOS funds must be deposited into the County Treasury. The rate has increased by 0.18%.

Grant Sturm moved to approve the Quarterly Report of Investments as presented, seconded by Nancy Prosperi and carried by unanimous vote.

Ayes: Bustos, Prosperi, Soares, Jr., Sturm, Wilkins
Noes: None
Abstain: None
Absent: Thatcher, Vived

8.4 Consideration Approval of Revision to MCOEP 1340 and MCOEP AR 1340 Parent Involvement

Mr. Cogan explained the original policy for Parent Involvement was very brief. Part of the FPM work being completed required that MCSOS update this policy.

Dr. Massetti noted that since the Board packet was mailed, the Information Technology team has tested all of websites listed in the policy and found that one address no longer exists and another has been changed. The National Coalition for Parent Involvement website will be removed and the Parent Information and Resource Centers website will be changed to: http://www.pircinc.org.

Ms. Prosperi asked how transportation and childcare will be funded or provided. Dr. Massetti explained that in the past, Dial-a-Ride vouchers have been provided for transportation purposes. Elizabeth Rodriguez, Angel Reyes, and students in the Child Care Career Path Program provide activities for children so that parents can participate.

Mr. Soares, Jr., asked if the policy was developed by Mr. Cogan or if it was a template. Mr. Cogan explained it was a template adapted to fit the needs of MCSOS.

Alfred Soares, Jr., moved to approve revised policy MCOEP 1340 and MCOEP AR 1340 Parent Involvement as amended, seconded by Nancy Prosperi and carried by unanimous vote.

Ayes: Bustos, Prosperi, Soares, Jr., Sturm, Wilkins
Noes: None
Abstain: None
Absent: Thatcher, Vived

8.5 Consideration of Single Plan for Student Achievement (SPSA) for Gould Educational Center

Ms. Drake explained that Gould Educational Center was eligible this year for Differentiated Assistance due to a low graduation rate. Gould has worked with Kirk Delmas within a consortium. Comprehensive Support and Improvement (CSI) funds are available, but to access those funds a Single Plan for Student Achievement (SPSA) was needed.

Ms. Drake reviewed the SPSA for Gould. Included in the SPSA was a narrative describing the types of students served. A school site committee was created and their first meeting was held in January to review and approve the SPSA plan. The narrative also explains how the $172,442 CSI funds will be allocated.

- $81,899 will be spent on professional development opportunities for staff,
- $15,565 will be used for Professional Learning Coaches, substitute teacher costs for scheduled observations, and the cost of an additional half-day for the newly hired teachers
- $10,000 will be utilized to pay for substitutes who have attended MCSOS Specialized Trained Teacher
- $8,405 is the projected cost of interpreting services for Upward Bound activities
- $46,573 will purchase 156 Chromebooks
- $10,000 towards the creation of a sensory regulation space for the Emotional Disturbance classrooms located on an integrated school site.

Board Members commented that they would like to see the sensory regulation space once it is completed.

Cathie Bustos moved to approve the Single Plan for Student Achievement (SPSA) for Gould Educational Center, seconded by Grant Sturm and carried by unanimous vote.

Ayes: Bustos, Prosperi, Soares, Jr., Sturm, Wilkins
Noes: None
Abstain: None
Absent: Thatcher, Vived

8.6 Official 2020 Delegate Assembly Ballot, County Delegate Region 10

Alfred Soares, Jr., moved to elect Marcy Masumoto from Fresno, COE as the County Delegate for Region 10 (Fresno, Kings, Madera, Mariposa Counties), seconded by Cathie Bustos and carried by unanimous vote.

Ayes: Bustos, Prosperi, Soares, Jr., Sturm, Wilkins
Noes: None
Abstain: None
Absent: Thatcher, Vived

9.0 Other

9.1 Consideration Excusing Member from Absence at a Meeting for Purposes of Member Participation in Conference(s)

Per Board Bylaw 9350, a member may be excluded from a meeting to attend conferences or due to special circumstances as long as they have met an attendance requirement of 75% of the preceding 12 months of board meetings including special meetings.

Alfred Soares, Jr., moved to excuse Bobby Thatcher and Joe Vived, seconded by Cathie Bustos and carried by unanimous vote.

Ayes: Bustos, Prosperi, Soares, Jr., Sturm, Wilkins
Noes: None
Abstain: None
Absent: Thatcher, Vived

10.0 Adjournment

Nancy Prosperi moved to adjourn the meeting, seconded by Cathie Bustos and carried by unanimous vote.

Ayes: Bustos, Prosperi, Soares, Jr., Sturm, Wilkins
Noes: None
Abstain: None
Absent: Thatcher, Vived

The meeting adjourned at 4:26 p.m.

Respectfully submitted,

Cecilia A. Massetti, Ed.D.
Executive Secretary

CAM/jep