# UNADOPTED

## Minutes of
## Madera County Board of Education
## June 8, 2021

Present: Cathie Bustos, Shelley Deniz, Tammy Loveland, Zimri Padilla, Brian Ramirez, Alfred Soares, Jr., Joe Vived, Dr. Cecilia A. Massetti, Executive Secretary

Absent: None

Also Present: Fred Cogan, Julie DeWall, Jessica Drake, Scott Ellingson, Alan Macedo, Jennifer Pascale, Tricia Protzman, Hugo Sanchez, Kellie Stiles, Dianna Young

### 1.0 Call to Order
### 1.1 Flag Salute
President Alfred Soares, Jr., called the meeting to order at 3:30 p.m., followed by the flag salute.

### 2.0 Consideration of Minutes
### 2.1 Regular Meeting May 11, 2021
Mrs. Pascale stated no written or verbal comments were submitted for this agenda item.

Tammy Loveland moved to approve the revised minutes of May 11, 2021, seconded by Cathie Bustos and carried by unanimous vote.

Ayes: Bustos, Deniz, Loveland, Padilla, Ramirez, Soares, Jr., Vived
Noes: None
Abstain: None
Absent: None

### 3.0 Adoption of Board Agenda
Mrs. Pascale stated no written or verbal comments were submitted for this agenda item.

Joe Vived moved to adopt the agenda as presented, seconded by Tammy Loveland and carried by unanimous vote.

Ayes: Bustos, Deniz, Loveland, Padilla, Ramirez, Soares, Jr., Vived
Noes: None
Abstain: None
Absent: None

### 4.0 Information
### 4.1 Public Comment
President Soares, Jr., stated this time is offered to members of the public wishing to address the Board on matters under the jurisdiction of the Board, but not listed on the

agenda. Board members may listen to, but not discuss matters not on the agenda. (G.C. 54954.2) The Board will not take action on any items presented under public comment. Speakers are limited to three minutes.

Mrs. Pascale stated no written or verbal comments were submitted for this agenda item. No one came forward to address the Board.

**4.2 Letters and Communications**

Executive Secretary Massetti reported:

- The spring issue of Educational News and Views featured Alview-Dairyland as a California Distinguished School. It highlighted academic events and provided information on how Business and Administrative services kept things running through the pandemic.
- Two workshops will be held regarding the Governor's budget: July 1st - Capitol Advisors and July 15th – School Services of California.
- The Student Programs and Services Promotion was held May 25, 26, & 27. Students were provided a scheduled time to receive their certificates and have their photographs taken. Up to four family members attended with the promoting student along with the teacher and program director. The program featured students in articles written by their teachers. Families were very appreciative. MCSOS was not able to hold an event last year due to COVID, so students were very excited this year.
- The 8th grade promotion will be held June 9th for Madera County Independent Academy (MCIA) and PTC Chowchilla. Students have been scheduled for individual ceremonies.
- The Career and Alternative Education Services graduation will be held June 10th. This is the second ceremony for graduates this year. The first was held in December. All families, but one will participate. Students have scheduled times. A video is being created and will be shared with the Board.
- The California Department of Education sent notification that the Second Interim Report has a positive certification of financial solvency and complies with the criteria and standards for fiscal stability adopted by the State Board of Education.

**4.3 Non-School Sources**

- Dr. Massetti attended the groundbreaking ceremony of Camarena Health's Wellness Center at Tesoro Viejo on June 2nd. Hillside School will be able to use the center as a "school based health center." Ms. Deniz asked if there would be an urgent care at the center. Dr. Massetti believes the urgent care may be at another location.
- Dr. Massetti attended Memorial Day in the Park on May 31, 2021. Michael DeCesare was the guest speaker.

**4.4 Madera County School Boards Association (MCSBA) Executive Committee Meeting Report**

No meeting since the Board last met.

**4.5 Madera County Foundation Board Report**
No meeting since the Board last met.

**4.6 Member Report(s)**
None

**5.0 Information from the Superintendent and Staff**

**5.1 Consideration of Local Control Accountability Plan (LCAP) for Madera County Independent Academy (MCIA)**
President Soares, Jr., opened the public hearing at 3:41 p.m.

President Soares, Jr., closed the public hearing at 3:42 p.m.

Mr. Macedo provided an overview for all three LCAPs. Last year, instead of the LCAPs, MCSOS completed a Learning Continuity Plan. The LCAPs were deferred for a year. The LCAP involve a number of individuals including parents, students, and staff. Their input is used to sculpt the learning plans. The 2021-2022 school year begins the next three-year cycle, which will end in 2023-2024. The Single Plan for Student Achievement (SPSA) was previously brought to the Board as a separate agenda item. The SPSA is needed for school districts claiming Title I funds. The SPSA will now be included in the LCAPs. Through the utilization of Zoom and Parent Square, participation in the LCAP process was higher this year.

Mr. Sanchez noted that ELA and math achievement data was gathered predominately through iReady.

Mr. Vived asked about the amount of time dedicated to ELD professional growth. Mr. Sanchez explained that staff members meet once a week for 90 minutes for professional development opportunities. ELD is a part of that training. Kirk Delmas and Daniele Ross provide the training. Mr. Delmas will be providing professional learning in math pedagogy. Mr. Cogan noted that approximately ten hours of ELD training have been provided over the last 2 years.

**5.2 Consideration of Proposed 2021-2022 Budget for Madera County Independent Academy (MCIA)**
President Soares, Jr., opened the public hearing at 3:50 p.m.

President Soares, Jr., closed the public hearing at 3:51 p.m.

Mrs. DeWall reported that MCSOS assumed 5.07% Cost of Living Adjustment (COLA) applied to the LCFF components although the state budget has not yet been approved. An ADA of 58.75 and 1.64 was used. The Step and Column adjustments are at 1.5% for each of the next two years. PERS rates are anticipated to increase from 20.7% as follows:

- 2021-2022: 22.91%
- 2022-2023: 26.1%

- 2023-2024: 27.1%

STRS will increase from 16.15% as follows:

- 2021-2022: 16.92%
- 2022-2023: 19.1%
- 2023-2024: 19.1%

The estimated actuals are what has been spent this year. The budget will go with the LCAP. MCIA is deficit spending. The budget reflects a decrease to the ending fund balance of $242,129.

Dr. Massetti noted that some legislation has been suspended. The legislature has confused distance learning and independent study. Fresno County put together a three-minute video explaining the difference and the staff for the legislators would not review it claiming it was too long.

Mr. Vived asked about the books and supplies expenditure on page one noting that the expense was 40% higher than what was budgeted. Mrs. DeWall explained that the supply portion of this expenditure includes personal protective equipment (PPE). Therefore, it was much higher than anticipated.

Mrs. Deniz asked about the shelf life of the COVID supplies and how much it costs to store these items. Mrs. Protzman stated MCSOS is storing a large amount of PPE. Masks and sanitizers have a relatively long shelf life. Dr. Massetti added the supplies are being stored in the CTE building, so there are no additional facility cost to store the supplies. She stated MCSOS has been the distributer for supplies to districts provided by the Office of Emergency Services.

Mr. Ramirez stated that many things will be changing after June 15th. He asked if that would affect funding for supplies? Mrs. DeWall explained that the last round of funding has not been received yet, but outside of those funds she does not foresee more. Districts have until 2024 to spend the funds. Dr. Massetti clarified that there are seven sources of funding, each with different spending deadlines.

Mrs. Protzman stated it is expected that there will be an end to social distancing and limited gatherings. However, employment is governed by CalOSHA. Mask wearing and social distancing are still mandated for employees.

**5.3 Consideration of Local Control Accountability Plan (LCAP) for Pioneer Technical Center (PTC)**

President Soares, Jr., opened the public hearing at 4:06 p.m.

President Soares, Jr., closed the public hearing at 4:07 p.m.

Mr. Ellingson explained the Western Association of Schools and Colleges (WASC) process helped to guide where PTC wanted to go with the LCAP. Based on the data, the three goals from the previous LCAP were confirmed. COVID accelerated the one-to-one

implementation of technology for students. PTC wants to be proactive on social emotional issues. PTC is looking to grow the CTE programs. ELD and math are areas to work on. Chronic absenteeism has increased despite the increased outreach strategies implemented.

The main goal is to have students college and career ready. An acceleration lab for math and language arts is being developed to address gaps and learning loss. Parent Square has been helpful in parent outreach.

Mr. Padilla asked what the accelerated learning lab looks like. Mr. Ellingson explained that iReady is used to target students who are two or more years behind. They will have an hour to work on Math or ELA in a class of no more than eight students with a teacher and instructional assistant.

Dr. Massetti added that MCSOS is considering bringing in the Department of Social Services or Camarena Health to provide additional social emotional services, but first the programs will need to see how students are doing when they come back in August.

**5.4 Consideration of Proposed 2021-2022 Budget for Pioneer Technical Center (PTC)**
President Soares, Jr., opened public hearing at 4:23 p.m.

President Soares, Jr., closed the public hearing at 4:24 p.m.

Mrs. DeWall stated the assumed COLA is 5.07% applied to the LCFF components although the State budget has not yet been approved. The ADA is 265.66 and 22.97. Step and column adjustments are assumed at 1.5% for each of the next two years. PERS rates are anticipated to increase from 20.7% as follows:

- 2021-2022: 22.91%
- 2022-2023: 26.1%
- 2023-2024: 27.1%

STRS rates will increase from 16.15% as follows:

- 2021-2022: 16.92%
- 2022-2023: 19.1%
- 2023-2024: 19.1%

The budget looks better than MCIA because of the size of the program. It reflects an increase to the ending fund balance of $196,801.

**5.5 Consideration of Local Control Accountability Plan (LCAP) for Madera County Superintendent of Schools (MCSOS)**
President Soares, Jr., opened the public hearing at 4:26 p.m.

President Soares, Jr., closed the public hearing at 4:27 p.m.

Mr. Sanchez explained that in 2019, Julia Garcia provided a workshop about trauma on the brain. The CAES division hired her to provide professional development to staff two additional times on the same topic.

Career and Alternative Education Services (CAES) students may have had several traumatic experiences including gun violence. Students in the facility are worried about going home. At the facility they have consistent meals, housing, and necessary supplies and not one student has contracted COVID within the last year and five months.

Mr. Sanchez noted that the coordination between school and the corrections office is good. Corrections understands the importance of honoring student successes. When a student earns enough credits to graduate, they help to coordinate a ceremony where the student receives a certificate and is photographed.

**5.6 Consideration of Proposed 2021-2022 Budget for Madera County Superintendent of Schools (MCSOS)**

President Soares, Jr., opened the public hearing at 4:33 p.m.

President Soares, Jr., closed the public hearing at 4:34 p.m.

Mrs. DeWall explained that this budget is different from the charter schools because it includes special education, early education, and CAES programs. It encompasses the county as a whole. The charters school are smaller pots of money.

MCSOS assumed a 5.07% COLA applied to LCFF components and 4.05% for the Special Education components although the State budget has not yet been approved. The remaining programs were assumed at 1.74% COLA. The two subsequent years are estimated at 2.48% and 3.11% based on Department of Finance Estimates and School Services Dartboard. The ADA used in the budget is 38.68 for Juvenile Hall and 289.4 for Special Education. Step and Column adjustments are assumed at 1.5% for each of the next two years. The PERS rate increase is anticipated to go from 20.7% as follows:

- 2021-2022: 22.91%
- 2022-2023: 26.1%
- 2023-2024: 27.1%

The STRS rate increase is anticipated to go from 16.15% as follows:

- 2021-2022: 16.92%
- 2022-2023: 19.1%
- 2023-2024: 19.1%

The California State Preschool Program and the general Child Care programs are estimated to remain flat. However, they will be receiving extra slots. Services and supplies are staying about the same.

The budget reflects an increase to the ending Unrestricted General Fund balance of

$961,431 and an increase of approximately $2.8 million on restricted side. Many of these funds are the federal funds that are allocated to be spent over multiple years. The deferral from June 2022 to July 2022 and impacts cash flow. Legislation is looking at removing all of the deferrals. MCSOS is budgeted to end the 2021-2022 year with 15.5% reserves. The recommendation is 17% a 17% reserve barely covers payroll for two months.

Mrs. DeWall commented that it is likely there will be significant changes to the Governor's budget.

Mr. Vived asked for clarification about how far ahead MCSOS is in funding. Mr. Vived asked if the reserves have been this high in previous years. Mrs. DeWall reported MCSOS has been inching up since 2008-2009 when the market plummeted. This is the highest we have been in a while.

Dr. Massetti explained that MCSOS has an actuarial study completed every two years on the retirees that qualified for the lifetime benefits prior to 1990. There are still about a dozen people that have not accessed the funds.

Dr. Massetti asked if it would be helpful to see the funds in pie charts or graphs. The Board agreed it would. Mrs. DeWall will prepare those for a future meeting.

**5.7 Consideration of Local Indicators Selection**
**5.7.1 Madera County Superintendent of Schools**
**5.7.2 Pioneer Technical Center**
**5.7.3 Madera County Independent Academy**

Mrs. Pascale stated no written or verbal comments were submitted for this agenda item.

Mr. Cogan explained that the local indicators are done annually. Previously, they were brought to the Board in the fall. Now, they will be brought with the LCAP in June. The California Assessment of Student Performance and Progress (CAASPP) is normally used as a source for data collection, but there was no data available from last year. Instead, iReady data was used along with staff input. Once the Local Indicators are approved they will become part of the dashboard.

Mr. Vived commented that he was impressed with the effort that went into the selections and bringing people together to do it. Mr. Cogan added that the curriculum committee is made up of teachers and administrators.

Tammy Loveland moved to accept the Local Indicators Selection, seconded by Joe Vived and carried by unanimous vote.

Ayes: Bustos, Deniz, Loveland, Padilla, Ramirez, Soares, Jr., Vived
Noes: None
Abstain: None
Absent: None

## 6.0 Old Business
None

## 7.0 Closed Session
None

## 8.0 New Business
### 8.1 Consideration Issuance of Temporary County Certificates
Mrs. Pascale stated no written or verbal comments were submitted for this agenda item.

Mrs. Protzman asked the Board to ratify the issuance of Temporary County Certificates (TCCs) from May 1-28, 2021. TCCs are issued in order to authorize the individual to work while the California Commission on Teacher Credentialing reviews his/her waiver request, emergency permit, initial and/or renewal credential application packet.

Joe Vived moved to ratify the TCCs, seconded by Zimri Padilla and carried by unanimous vote.

Ayes: Bustos, Deniz, Loveland, Padilla, Ramirez, Soares, Jr., Vived
Noes: None
Abstain: None
Absent: None

### 8.2 Consideration Disposition of Surplus/Obsolete Equipment
Mrs. Pascale stated no written or verbal comments were submitted for this agenda item.

Mrs. Deniz asked if MCSOS sells anything on the obsolete list. Mrs. Dewall stated MCSOS has sold some of the obsolete equipment, however, it was determined that the cost in labor to post the items and to store them until they were sold was more than what the items were sold for and it was therefore more cost effective to dispose of the items. Some items are taken to the recycling center and MCSOS earn funds that way.

Cathie Bustos moved to approve the list of surplus/obsolete equipment, seconded by Brian Ramirez and carried by unanimous vote.

Ayes: Bustos, Deniz, Loveland, Padilla, Ramirez, Soares, Jr., Vived
Noes: None
Abstain: None
Absent: None

### 8.3 Consideration Adoption of 2021-2022 School Calendars
#### 8.3.1 Endeavor Secondary (Juvenile Hall) & Voyager Secondary
#### 8.3.2 Pioneer Technical Center/Madera County Independent Academy
#### 8.3.3 Pioneer Technical Center – Chowchilla
#### 8.3.4 Madera County Superintendent of Schools Special Education (Gould)
Mrs. Pascale stated no written or verbal comments were submitted for this agenda item.

Dr. Massetti explained these calendars represent MCSOS's best guess. If something changes, the calendars will be brought back to the Board for adoption. Mr. Cogan stated the first day of the next school year with students matching the Madera Unified Schedule is August 9th.

Tammy Loveland moved to adopt the 2021-2022 School Calendars as presented, seconded by Cathie Bustos and carried by unanimous vote.

Ayes: Bustos, Deniz, Loveland, Padilla, Ramirez, Soares, Jr., Vived
Noes: None
Abstain: None
Absent: None

**8.4 Consideration Ratification of the 2021-2022 Madera County School Boards Association (MCSBA) Proposed Budget**
Mrs. Pascale stated no written or verbal comments were submitted for this agenda item.

Dr. Massetti said the MCSBA Executive Committee set the budget. The scholarship funds were removed from the running balance for clarity. Dues cannot be used for scholarships as that would be a gift of public funds.

An online workshop may be a possibility in September on social emotional learning. A survey to determine the best date will be going out next month.

Tammy Loveland moved to ratify the 2021-2022 Madera County School Boards Association budget, seconded by Cathie Bustos and carried by unanimous vote.

Ayes: Bustos, Deniz, Loveland, Padilla, Ramirez, Soares, Jr., Vived
Noes: None
Abstain: None
Absent: None

**8.5 Consideration CSBA Membership Dues FY 2021-2022**
Mrs. Pascale stated no written or verbal comments were submitted for this agenda item.

Dr. Massetti explained these are associations that provide information to board members. Most boards support them. She recommended they continue paying the dues.

Cathie Bustos moved to approve the membership dues for California School Boards Association, California County Boards of Education, and Education Legal Alliance, seconded by Tammy Loveland and carried by unanimous vote.

Ayes: Bustos, Deniz, Loveland, Padilla, Ramirez, Soares, Jr., Vived
Noes: None

Abstain: None
Absent: None

**8.6 Consideration Annual Statement of Investment Policy**
Mrs. Pascale stated no written or verbal comments were submitted for this agenda item.

Mrs. DeWall informed the Board that Section 53646 of the Government Code requires the governing board to review and accept the investment policy on an annual basis.

Joe Vived moved to approve the Annual Statement of Investment Policy, seconded by Brian Ramirez and carried by unanimous vote.

Ayes: Bustos, Deniz, Loveland, Padilla, Ramirez, Soares, Jr., Vived
Noes: None
Abstain: None
Absent: None

**9.0 Other**
**9.1 CSBA Annual Conference**
Dr. Massetti informed the Board that the CSBA Annual Conference will take place September 10-12 in Monterey, CA. Early Bird registration is now open through August 3, 2021. Mrs. Pascale will register Board members who want to attend.

**9.2 Special Board Meeting: June 29, 2021**
Dr. Massetti reminded the Board of the Special Board meeting on June 29th at 3:30 p.m.

**10.0 Adjournment**
Mrs. Pascale stated no written or verbal comments were submitted for this agenda item.

Brian Ramirez moved to adjourn the meeting, seconded by Zimri Padilla and carried by unanimous vote.

Ayes: Bustos, Deniz, Loveland, Padilla, Ramirez, Soares, Jr., Vived
Noes: None
Abstain: None
Absent: None

The meeting adjourned at 5:08 p.m.

Respectfully submitted,

Cecilia A. Massetti, Ed.D.
Madera County Superintendent of Schools