UNADOPTED

Minutes of
Madera County Board of Education
December 17, 2019

Present: Cathie Bustos, Nancy Prosperi, Alfred Soares, Jr., Grant Sturm, Bobby, Joe Vived, Sara Wilkins (via conference call), Dr. Cecilia A. Massetti

Also Present: Kristen Andersen, Steve Carney, Fred Cogan, Jessica Drake, Dianna Marsh, Jason Mercier, Jennifer Pascale, Tricia Protzman, Itzel Serrano

1.0 Call to Order

1.1 Flag Salute

Vice President Alfred Soares, Jr., called the meeting to order at 3:31 p.m., followed by the flag salute.

2.0 Consideration of Board Organization

2.1 Election of President

Vice President Soares, Jr. opened the nominations. Bobby Thatcher moved to elect Sara Wilkins as President, seconded by Alfred Soares, Jr., and carried by unanimous vote.

Ayes: Bustos, Prosperi, Soares, Jr., Sturm, Thatcher, Vived, Wilkins
Noes: None
Abstain: None
Absent: None

2.2 Election of Vice President

Joe Vived moved to elect Alfred Soares, Jr., as Vice President, seconded by Cathie Bustos and carried by unanimous vote.

Ayes: Bustos, Prosperi, Soares, Jr., Sturm, Thatcher, Vived, Wilkins
Noes: None
Abstain: None
Absent: None

2.3 Election of Representative to Madera County School Boards Association Executive Committee

Nancy Prosperi moved to elect Grant Sturm as the representative to the MCSBA Executive Committee, seconded by Bobby Thatcher and carried by unanimous vote.

Ayes: Bustos, Prosperi, Soares, Jr., Sturm, Thatcher, Vived, Wilkins
Noes: None
Abstain: None
Absent: None

2.4 Confirmation Time and Place for Regular Board Meetings

Joe Vived moved to confirm the Board of Education meeting dates, time, and location on the second Tuesday of every month at 3:30 p.m. accept for the month of December when the Board will meet the 3rd Tuesday of the month. An additional meeting is scheduled to approve the LCAP on June 25, 2020. The meeting location remains: 1105 S. Madera Avenue, Madera, CA 93637, seconded by Cathie Bustos and carried by unanimous vote.

For clarification, the dates are as follows:

- January 14, 2020
- February 11, 2020
- March 10, 2020
- April 14, 2020
- May 12, 2020
- June 9, 2020
- June 25, 2020
- July 14, 2020
- August 11, 2020
- September 8, 2020
- October 13, 2020
- November 10, 2020
- December 15, 2020

Ayes: Bustos, Prosperi, Soares, Jr., Sturm, Thatcher, Vived, Wilkins
Noes: None
Abstain: None
Absent: None

Vice President Soares, Jr., stated the president will make the following appointments at the January meeting:

- CSBA Legislative Network (1)
- MCSOS Communications Committee (1)
- Foundation Board (1)

<u>3.0 Consideration of Minutes</u>

3.1 Regular Meeting November 12, 2019

Nancy Prosperi moved to approve the minutes of November 12, 2019, seconded by Joe Vived and carried by unanimous vote.

Ayes: Bustos, Prosperi, Soares, Jr., Sturm, Thatcher, Vived, Wilkins
Noes: None
Abstain: None
Absent: None

4.0 Adoption of Board Agenda

Bobby Thatcher moved to adopt the agenda as presented, seconded by Cathie Bustos and carried by unanimous vote.

Ayes: Bustos, Prosperi, Soares, Jr., Sturm, Thatcher, Vived, Wilkins
Noes: None
Abstain: None
Absent: None

5.0 Information

5.1 Public Comment

Vice President Soares, Jr., stated that this time is offered to members of the public wishing to address the Board on matters not listed on the agenda. Board members may listen to, but not discuss matters not on the agenda (G.C. 54954.2). No one came forward to address the Board.

5.2 Letter and Communications

Dr. Massetti reported and provided copies on the following:

- A Thanksgiving feast was held at Nishimoto. Staff cooked and parents were invited to watch students perform.
- LIFE Games was held in November and over 400 students participated. The Rotary Club cooked for 1100 students, staff, and volunteers.
- Valley Children's has organized the Schools for Healthy and Thriving Students: A Wellness Policy Consortium. Current policies will need to be updated.

5.2.1 Kristen Andersen

Ms. Protzman introduced Kristen Andersen who has been active at the State level serving as the Chair for the Credentials Networking Subcommittee, a subcommittee of the Personnel Administrative Services Steering Committee (PASSCO). The subcommittee was comprised of all 58 counties. During her time as chair the credentials assignment monitoring changed drastically. Ms. Andersen worked to support districts and MCSOS. A certificate was presented to Ms. Andersen.

5.3 Non-School Sources

None

5.4 Madera County School Boards Association (MCSBA) Executive Committee Meeting Report

Grant Sturm reported the next meeting will be held February 26th at 7 p.m. with the Executive Committee meeting at 6 p.m. Kevin Gordon will present on the Governor's

budget and Trish Protzman will present on new laws affecting schools. The meeting will be held at Wilson Middle School in Chowchilla.

5.5 Communications Committee Report

Nancy Prosperi reported the next meeting will be held on January 22nd at 2:30. One of the topics will be the Spring Fling. Ms. Prosperi commented, she hoped all of the Board members could attend this year.

5.6 Madera County Foundation Board Report

Cathie Bustos reported that no meeting had been held since the last Board of Education meeting.

5.7 Member Report(s)

Ms. Prosperi stated she attended the Early Education Center Christmas program. Students performed in their pajamas. They sang songs, decorated cookies, and visited with Santa. This year, three individuals took turns being Santa: Kirk Delmas from Educational Services, Chris Jones, and Jesse Castellanos from Maintenance and Operations.

6.0 Information from the Superintendent and Staff

6.1 Financial Report

Mr. Carney stated he is excited about the numbers. The First Interim Report shows that MCSOS's restricted and unrestricted funds are up by approximately $800,000.

Expenses are up by about $4 million. This is largely due to construction at the Early Education Center and the CTE Building. There was an increase to salaries and benefits. MCSOS has settled with the various employee groups.

The culture in the Career Technical and Alternative Education Services program is changing and there is growth in the program. With ADA up, Mr. Carney believes there will be an increase of about $300,000-$400,000 by the time we reach P2.

Mr. Vived asked about the expenses for contracted hires. Mr. Carney stated services provided through contracts is at about $1 million. Dr. Massetti explained that is about the same cost MCSOS would be spending if we were to hire a permanent employee because MCSOS pays more than just salary. It is salary plus 40% for benefits. Unfortunately, outside contract services are needed because we cannot recruit hard to find specialties like speech and nursing services.

6.2 Quarterly Update on Low Performing Students Block Grant for Madera County Independent Academy and Pioneer Technical Center

Mr. Cogan stated $19,980.00 has been received for PTC and the same for MCIA. PTC has spent $928 on headphones for testing purposes. PTC is looking to purchase carts on wheels (COWs) and an interactive screen. MCIA has spent all but $3,000 on furniture for the facility and curriculum for the program.

Vice President Soares, Jr., asked what the remaining funds would be used to purchase. Mr. Cogan stated a 7/8 grade program will begin soon and they are thinking to use the funds to refurbish a classroom.

6.3 Bridges to Leadership

Jason Mercier presented an update on the Bridges to Leadership program. He distributed the "Preliminary Administrative Services Completer Survey 2018-2019" results to the Board. Candidates that have completed the program reported on the items they felt the program prepared them well for as well as the items that could use some improvement.

Celebrations (what has been done right) included:

- Systems Approach
- Developing a Mission and Vision
- Instructional Leadership
- Data-based Decision Making
- Program Support

Opportunities for Growth (areas to improve) included:

- School budget
- School Law, Federal State Requirements and Regulations

Mr. Mercier stated Bridges to Leadership is having a huge impact on students. 416 candidates have graduated from the program. They are touching the lives of hundreds, sometimes thousands of students every year.

The program is continuing to expand. Currently, the Bridges to Leadership team is working with Central Unified to begin a cohort.

Bobby Thatcher asked if districts are contributing toward the individual's cost. Mr. Mercier explained Fresno Unified School District pays half of the fee. Madera Unified pays 75%. Usually, the cost is paid by the candidate. Vice President Soares, Jr., asked what the cost is for the program. Mr. Mercier state the cost is $7500 per individual.

Mr. Thatcher asked if candidates receive university credit? Mr. Mercier stated MCSOS has partnered with Brandman University. Up to 18 units can be purchased through Brandman.

7.0 Old Business

None

8.0 Closed Session

None

9.0 New Business

9.1 Consideration Issuance of Temporary County Certificates

Tricia Protzman asked the Board to ratify the issuance of Temporary County Certificates (TCCs) from November 1-26, 2019. TCCs are issued in order to authorize the individual to work while the California Commission on Teacher Credentialing reviews his/her waiver request, emergency permit, initial and/or renewal credential application packet.

Joe Vived moved to ratify the TCCs, seconded by Cathie Bustos and carried by unanimous vote.

Ayes: Bustos, Prosperi, Soares, Jr., Sturm, Thatcher, Vived, Wilkins
Noes: None
Abstain: None
Absent: None

9.2 Consideration Disposition of Surplus/Obsolete Equipment

Mr. Carney provided the Board with a list of equipment declared obsolete. Items included laptops, desktops, printers, a network firewall, and monitors.

Cathie Bustos moved to approve the list of surplus/obsolete equipment as submitted, seconded by Grant Sturm and approved by unanimous vote.

Ayes: Bustos, Prosperi, Soares, Jr., Sturm, Thatcher, Vived, Wilkins
Noes: None
Abstain: None
Absent: None

9.3 Consideration Approval of First Interim Report

Mr. Carney stated the information for this item was provided under Item 6.1 Financial Report.

Nancy Prosperi moved to approve the First Interim Report, seconded by Bobby Thatcher and carried by unanimous vote.

Ayes: Bustos, Prosperi, Soares, Jr., Sturm, Thatcher, Vived, Wilkins
Noes: None
Abstain: None
Absent: None

9.4 Consideration Request for Allowance of Attendance Due to Emergency Conditions

Ms. Drake explained Special Education programs located at Yosemite High School and Coarsegold Elementary School closed on October 28, 2019, due to high winds resulting

in power outages and fires in Eastern Madera County. CDE will be asked for an attendance allowance for this day.

Joe Vived moved to approve the Allowance of Attendance due to emergency conditions, seconded by Bobby Thatcher and carried by unanimous vote.

Ayes: Bustos, Prosperi, Soares, Jr., Sturm, Thatcher, Vived, Wilkins
Noes: None
Abstain: None
Absent: None

10.0 Other

10.1 Consideration Excusing Member from Absence at a Meeting for Purposes of Member Participation in Conference(s)

None

11.0 Adjournment

Cathie Bustos moved to adjourn the meeting, seconded by Bobby Thatcher and carried by unanimous vote.

The meeting adjourned at 4:35 p.m.

Respectfully submitted,

Cecilia A. Massetti, Ed.D.
Executive Secretary

CAM/jep