Cecilia A. Massetti, Ed.D.
Superintendent of Schools

Agenda Item 8.2

Board of Education Action Item
June 9, 2020

Topic:
Consideration Disposition of Surplus/Obsolete Equipment.

Background:
MCSOS staff members have completed a review of other equipment not in use and have determined that these items cannot be used in alternative placements. The equipment is shown on the attached list. Once declared obsolete, the items will be removed from our Fixed Asset Inventory and discarded. We will attempt to sell the items as surplus.

Financial Impact:
None

Resource:
Julie DeWall
Chief Officer
Business & Administrative Services

Recommendation:
It is recommended the Board approve the list of equipment declared obsolete.

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Obsolete Items List - For June 2020 Board						
Computers						
Description	**Make**	**Model**	**S/N**	**Asset Tag**	**Obsolete**	**Non-operational**
Tablet	Microsoft	Surface Pro 4	43495363153	25323		X
Laptop	Dell	Latitude E5540	5DD5R32	25095		X
Laptop	Dell	Latitude E5520	81416S1	24293		X
Other Items						
Description	**Make**	**Model**	**S/N**	**Asset Tag**	**Obsolete**	**Non-operational**
Monitor	Dell	1908 FPT	cn0fp18271618763a009	22501B		X