Cecilia A. Massetti, Ed.D.
Superintendent of Schools

2019-2020
COE Annual Report
System of Support

COE SUMMARY REPORT - 2019-2020
Madera County Superintendent of Schools

Summary

The Office of the Madera County Superintendent of Schools will support all districts and schools within Madera County by:

- Supporting LEAs in the development and refinement of their LCAPs by offering quarterly meetings to discuss the changing requirements for the LCAPs.
- Draft LCAP Feedback and Support
- Support with LCAP Federal Addendum
- Providing the following meetings/networks:
    - High School Principals meetings
    - Local, Federal, State Program Update meetings
    - LCAP Networking meetings
    - Trauma Informed Practices Network Meetings (SELPS and Educational Services)
    - Superintendent Meetings
    - Program Director Meeting (Special Education)
    - County Information Technology Meetings
    - County Business Meetings
    - County Human Resources Meetings
- Attendance Supervisor Training/Certification
- CA Dashboard Training
- Data Analysis Assistance
- SPSA Development Support
- EL Support

The Office of the Madera County Superintendent of Schools will support districts identified for technical assistance by:

- Provide an overview of the Differentiated Assistance with all eligible districts once the CA Dashboard has been released in late November/early December
- Provide assistance through the use of the Differentiated Assistance Work Team. This team is comprised of employees in the Educational Services Division, SELPA, Student Programs Division and Human Resources Division. This assistance, using strategies learned in Improvement Science, includes the following:
    - Data deep dive using state and local data
    - An analysis of the system(s) within the LEA
    - Identification of the problem
    - Root cause analysis of the problem.
- Assistance in developing a PDSA Cycle that will carry through the release of the NEXT CA Dashboard.

The following plan to support districts in implementing LCAPs adheres to the provisions/requirements of *Ed Code 52066.*

Goal One: Approve all LCAPs.

Component	Objective	Metrics/ Indicators	Action
LCAP Support *Completing the review of LCAPs submitted by school districts [Ed Code 52070]*	**1. Provide all LEAs with technical support and feedback on initial LCAP drafts prior to their LCAP Public Hearing.**	1. All LEAs attend technical assistance/LCAP trainings. 2. Phone call/email assistance with those LEAs who are not able to attend those meetings.	A. Hold technical assistance meetings, inviting all LEAs throughout the year. B. Provide on-site assistance throughout the year for those districts needing additional assistance. C. Review LCAPs prior to Public Hearings for input or changes that we see will result in an LCAP NOT being approved.
	2. Provide ongoing informational updates and training to superintendents and other school/district leaders related to LCAPs, State Priorities and student groups.	1. Input received about effectiveness of support and information from those receiving the information.	A. Agendize LCAP items/update for Superintendent meetings, State, Federal, and Local Programs Update Meetings B. Provide professional training opportunities based on State and local priorities and LCAP template.
	3. Complete review and approval of all LCAPs.	1. All LCAPs approved and links uploaded to MCSOS website by October 1.	A. Review Board approved LCAPs during the month of July. Send any unapproved back to LEA for corrections/edits to be received back by end of August.

Goal Two: Utilize the cycle of continuous improvement to provide technical assistance to schools and districts based on need. Technical assistance is provided to districts who are identified as needing assistance as well as those that volunteer for assistance.

Component	Objective	Metrics/ Indicators	Action
Technical Assistance *Providing technical assistance to school districts pursuant to subdivisions (a) and (b) of Ed Code 52071.*	**1. Bring all LEAs eligible for Technical Assistance together once the CA Dashboard is released and talk about**	1. Eligible LEAs attend the initial meeting and begin completion of Dashboard Analysis Summary.	A. Provide a meeting with presentation to all eligible LEAs to explain process and introduce all team members to the LEAs.

	process and set up dates for first meetings.		
	2. Support LEAs with initial data analysis and identification of greatest strengths and weaknesses.	1. Review greatest strengths, weaknesses, progress and gaps from CA Dashboard data.	A. Work with LEA team to review current year dashboard to determine LEA's greatest strengths, weaknesses, progress and gaps from the Dashboard data.
	3. Support LEAs with systems analysis and identification of system level strengths and weaknesses.	1. Review of local data from LEA. 2. LEA Self Assessment results.	A. Work with LEA leaders to review local data. B. Provide LEA leaders with support in conducting LEA Self Assessment to identify systems strengths and weaknesses.
	4. Support LEAs with identifying a problem of practice and completing a root cause analysis.	1. Completion of root cause analysis. 2. Completion of identification of problem of practice (AIM statement).	A. Work with LEA leaders to identify causes using the Improvement Science tools (e.g., Fishbone Diagram, The 5 Whys Protocol). B. Assist LEAs in surveying stakeholders, drafting empathy interview questions, and analyzing data to identify root cause focus (Pareto Analysis). C. Introduce The Continuous Improvement Cycle to the LEA leaders to determine root causes. D. Work with LEA to draft LCAP goals that align to root causes.
	5. Support LEAs with a synthesis of findings and action planning.	1. Alignment of LCAP actions and services to identified problem of practice. 2. Alignment of Demonstration of Increased or Improved Services for Unduplicated Pupils to	A. Work with LEA leaders to identify aim statements and primary and secondary drivers to address identified root causes. B. Provide LEA leaders with tools to identify change ideas and create Actions and Services in their LCAP to address root causes. C. Survey and meet regularly with LEA DA Teams to share successes and challenges with implementation, review data, and determine next steps.

		identified problem of practice. 3. Surveys from differentiated assistance LEAs measuring their satisfaction with and the effectiveness of the process.	D. Provide customized support in the area(s) that the district has identified as a need, based on the root cause analysis.

Goal Three: Provide support to all districts in implementing their LCAP.

Component	Objective	Metrics/ Indicators	Action
Other Support *Providing any other support to school districts and schools within the county in implementing the provisions of Ed Code 52071.*	**1. Provide opportunities for school and LEA leaders to network and learn together.**	1. Attendance and LSFPU meetings. 2. Attendance at LCAP meetings.	A. Provide regular opportunities for LEA leaders to come together for state, local and federal updates related to curriculum, instruction, accountability and assessment, as well as structured opportunities to share best practices and learn from each other.
	2. Provide support for all districts in implementing their LCAP.	1. District attendance at LCAP meetings or other networking meetings.	A. Provide regular opportunities for LEAs to support the implementation of their LCAPs: 1. LSFP Update meetings 2. Secondary Principal meetings 3. District Technology meetings 4. District Business meetings

Collaboration

The Office of the Madera County Superintendent of Schools will collaborate with the CCEE, the California Department of Education (CDE) other county superintendents (CCSESA), Geographic Lead Agencies as well as System of Support (SOS) Lead Agencies to support school districts and schools within the county implementing LCAPs in the following ways:

Actions	CCEE	CDE	CCSESA	Geo Leads	SOS Leads
Madera County Superintendent of Schools participates in quarterly CCSESA meetings.	*X*	*X*	*X*		
The Assistant Superintendent of Educational Services meets monthly with Region 7 C & I leaders.			*X*		
The Assistant Superintendent of Educational Services and Director, LCAP and Strategic Planning meet every other month with C & I leaders from other COEs at the Curriculum & Instruction Steering Committee meetings.	*X*	*X*	*X*	*X*	*X*
The Assistant Superintendent of Educational Services serves on the Leadership Subcommittee of CISC.		*X*	*X*	*X*	*X*
The Assistant Superintendent is on the Advisory Committee for the Mid State Collaborative.				*X*	*X*
The Differentiated Work Team participates in monthly Mid State Collaborative Meetings.				*X*	*X*
Administrators from the Educational Services Division attend State and Federal Program Meetings.		*X*			
Administrators from the Educational Services Division attend Bilingual Coordinators Network meetings.		*X*			
The Assistant Superintendent Educational Services attends monthly Continuous Improvement Advisory Committee meetings via webinar.			*X*		*X*

Budget – Madera County Superintendent of Schools

Differentiated Assistance & LCAP Support Plan	2019-2020 Estimated Costs
Differentiated Assistance	$550,000.00
CSI – LCAP Support	99,150.00
Total Estimated Cost	**$641,000.00**