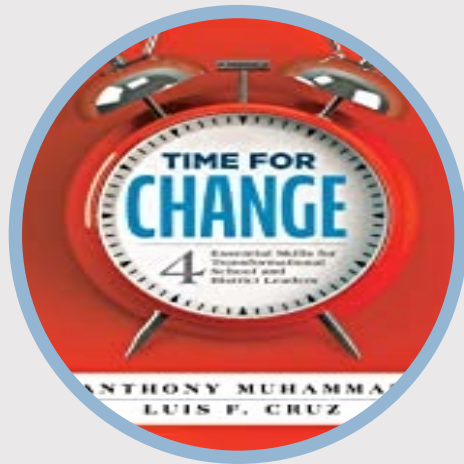


Time for Change - Change Checklist



Time for Change:

Four Essential Skills for
Transformational School
and District Leaders
(Educational Leadership
Development for Change
Management) (Solutions)
by Anthony Muhammad and
Luis F. Cruz

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Communication

- All stakeholders have been given relevant data.
- The rationale for change has been thoroughly explained by leadership.
- Several viable alternatives have been explored and staff has been given an opportunity to give input.

Relationships

- Collaborative teams have been established, and decision making is collaborative.
- Trust issues have been resolved, and I am giving input with a clear conscience.
- I believe that there is a high likelihood that this initiative will be implemented in the fashion that it was presented.

Support

- A clear plan for training in this new initiative has been organized and established.
- A timeline for implementation has been established.
- Resources have been established to provide me with assistance if I struggle with this initiative or past initiatives.

Accountability

- A system of accountability for implementation has been established.
- Clear expectations for implementation and performance have been established and they are clear and fair.